



Bids and Awards Committee

Republic of the Philippines
Professional Regulation Commission
Iloilo Regional Office
2nd Flr. Gaisano ICC Mall, San Rafael, Mandurriao Iloilo City
Tel. No.: (033) 329-2730
Fax: (033) 329-2410



REGULAR MEMBERS:

[Signature]
JOS. JALBUENA
Chairman

[Signature]
MARY ANN D. DEGALA
Vice-Chairperson

[Signature]
SHERIEL L. LOLOY
Member

(Assigned at the OSC)
JENNIFER M. MOLEÑO
Member

(On Leave)
MARJANE GRACE C. LAYSON
Provisional Member

[Signature]
SOCORRO T. OPINION
Provisional Member

SECRETARIAT:

[Signature]
LOEL L. MAMON
Secretary

[Signature]
MARY GRACE L. CATALAN
Member

[Signature]
CHERRIE ANN D. AGOT
Member

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

| Item No. | Description | Quantity (Number of /Janitors) | Timeline |
|----------|---|---|-------------------------------------|
| 1 | The Contractor shall provide: | | UPON NOTICE TO PROCEED (NTP) |
| | a) Janitors who will be deployed at the PRC Iloilo Regional Office and Offsite Service Centers, as follows: | 2 - Male 1 - Female Total= 3 | |
| 2 | The Contractor shall provide the type and quantity of supplies and equipment as stipulated herein which shall be of high-grade quality to ensure and maintain maximum cleaning results. The delivery of supplies shall be certified by the Chief of the Finance and Administrative Division | | UPON NOTICE TO PROCEED (NTP) |
| | The Contractor shall make available the following Equipment: | | |
| | 1. Heavy duty and modern floor polisher | at least One (1) unit | |
| | 2. Vacuum cleaner | One (1) unit | |
| | 3. Glass squeegee/wiper | three (3) units | |
| | 4. Janitorial safety signs | Two (2) units | |
| | 5. Janitorial cleaning safety signs | Two (2) units | |
| | The Contractor shall provide the following Supplies on a monthly basis: | | UPON NOTICE TO PROCEED (NTP) |
| | 1. Garbage plastic bags (size: XL) | 150 pcs | |
| | 2. Disinfectant liquid – CR | 2 gals | |
| | 3. Toilet bowl cleaner | 1 gal | |
| | 4. Liquid Anti-Bac 500 ml-CR (branded) | 2 bottles | |
| | 5. Working gloves | 6 pcs | |
| | 6. Mop head (nylon) | 5 pcs | |
| | 7. Franella | 2 yards | |
| | 8. Round Rugs | 2 kilos | |
| | 9. Powder Soap | 3 kilos | |
| | 10. Bleaching Solution (branded) | 3 gals | |
| | 11. Insecticide (branded) | 3 cans (at least 600 ml) | |
| | 12. Furniture Polish/Cleaner (branded) | 3 cans (at least 330 | |



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| | | | |
|--|---|-----------------------------|---------------------------------------|
| | | ml) | |
| | 13. Air Freshener (branded) | 4 cans (at least 280 ml) | |
| | 14. Hand soap (liquid) | 5 gals | |
| | 15. Disinfectant Spray | 4 cans (at least 330 ml) | |
| | 16. All Wash-Liquid | 3 gals | |
| | 17. Soft broom | 2 pcs | |
| | 18. Stick broom | 1 pc | |
| | The Contractor shall provide the following supplies on a quarterly basis: | | |
| | 1. Dust pan | 2 pcs | |
| | 2. Mop handle (stainless) | 3 pcs | |
| | 3. Toilet brush | 2 pcs | UPON NOTICE TO PROCEED (NTP) |
| | 4. Push brush | 1 pc | |
| | 5. Toilet pump | 2 pcs | |
| | 6. Doormat | 5 pcs | |
| | 7. Spray Gun | 3 pcs | |
| | 8. Spatula | 1 pc | |

ACKNOWLEDGMENT AND COMPLIANCE
WITH THE TERMS OF REFERENCE FOR THE
PROVISION OF JANITORIAL SERVICES IN PRC RO6 FOR FY 2022

SIGNATURE OVER PRINTED NAME
OF AUTHORIZED REPRESENTATIVE,
DESIGNATION AND PRINTED NAME OF COMPANY